

PEWSEY COMMUNITY AREA PARTNERSHIP (PCAP)

Thursday 14th July 2016
7pm at Great Bedwyn Memorial Hall
With thanks to the Hall Committee for the donation of the hall

MINUTES

Present

Cllr Dawn Wilson	WfCAP, PCAP Chair Wilcot & Huish (With Oare) Parish Council
Cllr Peter Deck	Pewsey Parish Council PCAP Sub Group Lead - Planning and Crime & Community Safety
Cllr Colin Gale	Rushall Parish Council, CATG Chair PCAP Sub Group Lead - Transport
Cllr Paul Oatway	Pewsey Area Board, Wiltshire Council
Cllr Curly Haskell	Chair, Pewsey Parish Council
Cllr Crispin Herod-Taylor	Grafton Parish Council
Hew Helps	
Rebecca Davies	North Wessex Downs AONB
Susie Brew	PCAP Coordinator

1. Welcome and Introductions

The Chair welcomed everyone to the meeting and asked everyone to introduce themselves.

2. Minutes

The Minutes of the PCAP Annual Meeting of Thursday 7th April 2016 were approved (proposed Cllr Colin Gale, seconded Peter Deck) and signed off.

3. Apologies for Absence

Apologies were received from:

Patrick Wilson	PCAP Vice-Chair & Acting Treasurer PCAP Sub Group Lead - Economy
Annie Witcher	Grafton Parish Council
Dee Nix	PCAP Sub Group Lead - Health & Wellbeing Wilcot & Huish (with Oare) Parish Council
Nicola Gilbert	Pewsey Primary School PCAP Sub Group Lead - Education
Stephen Hepworth	Alton Parish Council
Margaret Holden	Easton Parish Council
Carolyn Whistler	North Newnton Parish Council PCAP Sub Group Lead - Environment
Ros Griffiths	Community Engagement Manager Wiltshire Council

4. Declarations of Interest

None received.

5. Election of Chair & Vice-Chair

Dawn Wilson stepped down as Chair of PCAP. Susie Brew asked for nominations for the role of Chair of PCAP, Dawn Wilson was nominated, Colin Gale proposed and Peter Deck seconded.

A nomination from Patrick Wilson had been received for the role of Vice-Chair, which was proposed by Colin Gale and seconded by Peter Deck (in Patrick's absence).

A reminder was given that PCAP is looking for a treasurer as Patrick is currently performing this role, but it really should be separate to the chair roles.

6. Adoption of the amended Constitution

The constitution has been updated to reflect the changes between the PCAP and Wiltshire Council relationship. The new wording was agreed.

Susie raised the point about having a charitable element to the constitution as much of the work that is done is charitable in nature and not having this wording excluded PCAP from some funding. It was agreed to add to the Objectives list that PCAP works for the benefit of the whole community with some examples.

It was agreed this change would be made and the Constitution be adopted. Proposed Colin Gale, seconded Curly Haskell, agreed unanimously.

7. Crime & Community Safety & Police Report

A police report had not been sent at the time of the meeting. (It has subsequently been received - the same report as produced for the Area Board).

Peter Deck said that it was clear that the Police would have less and less time to attend meetings and so proposed a reduction in the number of meetings that the Pewsey Community Area expected them to attend. His proposal is to cease the Pewsey Area Crime & Community Safety (PACCS) and instead to use this agenda item at the PCAP meeting to review service and issues and set priorities. In addition, Pewsey Parish Council is requesting that the Police attend every other meeting rather than every meeting. These two changes will result in a reduction of 10 meetings per year and have been agreed by all parties concerned.

Other Parishes are encouraged to look for reductions where they can and perhaps request a written report rather than attendance of an officer.

Parishes felt that the Police presence when they are running Speedwatch is very helpful and thanked the Police for their support as they do try and attend where they can. For any parishes wishing to have Police presence (dependent on availability) they should notify PC Teresa Herbert.

8. Neighbourhood Planning Update from the NWD AONB

Rebecca Davies from the North Wessex Downs AONB presented on Planning in the NWD. The presentation is in the meeting documentation, but the main points from the presentation and subsequent discussion were:

- If you are going to do a Neighbourhood Development Plan (NDP), a Neighbourhood Development Order (NDO) or a Community Right to Build, then please contact Rebecca as she will be able to help.
- Before you start on an NDP, you should check the [Wiltshire Core Strategy Policy 2](#). Rebecca also advised to look at the [North Wessex Downs Management Plan](#).
- An NDP takes about 2 years to develop and is a costly exercise.
- If you have a planning application of any sort that you have concerns over, then please contact Rebecca as she will be happy to help.
- For any applications that are a concern outside the NWD AONB area, please contact Rebecca. The setting of the AONB is a priority and so anything that may impact that setting is of interest. In addition, light pollution from development outside the AONB can have a big impact on the AONB and is an area of concern for the AONB and CPRE.
- Never assume that the AONB will be aware of planning applications - Rebecca would rather be contacted about a planning concern than not be aware of it.
- Peter Deck from Pewsey Parish Council is more than happy to help any parishes with their NDP process (peterdeck75@gmail.com).

Dawn thanked Rebecca for coming to the meeting and providing such a useful presentation.

9. Finance & Funding Strategy

Susie Brew presented the (Acting) Treasurer's Report from Patrick Wilson.

Dawn Wilson confirmed that most of the ring-fenced funds will be spent by the end of summer. The remainder of the Community Transport Fund grant which has supported the marketing of the Connect2 Wiltshire bus services will go towards the printing of the timetables at the end of July for the new service from 8th August. A small amount will be retained for the consultant (Alan James) to complete his work which can't be done until the autumn. This has been agreed with the Community Transport Fund.

Youth funding from the Area Board has been used by all the local youth groups - Pewsey Youth Group, Grafton Youth Activities and Bedwyn Youth Group. However with the restructuring of Youth Services at Wiltshire Council and the subsequent resignation of the person appointed as the Youth Facilitator. As a result, **the current set up of youth groups in the Pewsey Community Area is at risk.** Dawn is meeting with Ros Griffiths and Jerry Kunkler next week to discuss options and is determined that the last 2 years of work is not thrown away.

An application for approximately £20k of funds from Great Western Railways (GWR) CCIF grant has been submitted, covering a number of activities and promotions on the tourism front and the bus service.

An application to the NWD AONB Sustainable Development Fund has been made for a pilot of a discount voucher for businesses in the Pewsey Vale.

Area Board funds are being used for the Memory Café and a planned trip around the Vale for the group.

An application to the South West Foundation for a number of initiatives to support the Spice Time Credits scheme had to be withdrawn following the withdrawal of Wiltshire Council from the scheme.

It is difficult to find funds that would support projects in the Pewsey Community Area, but it is possible. Much harder to find is the financing of running costs. The donations from the Parish Councils has made a big difference in the sustainability of PCAP and Dawn thanked the parishes for their support.

Crispin Herod-Taylor suggested that any request for a donation should be made at the right time of year (i.e. when precepts are set), which in Grafton is in May.

10. Parish Issues Review & Everleigh Household Recycling Centre

Not many Parish Councils submitted a return and those that did appeared to have issues under control or have no issues.

One issue worth pointing out is that from Wootton Rivers where they have very poor mobile coverage. With the introduction of the new policing method, this could be an issue for the police when they are working in the area. Is there anything that PCAP could do to help raise the issue? This should be raised at the next Area Board with Inspector Nick Mawson. In the meantime, Susie will ask how good or bad the mobile reception is across the parishes.

Dawn Wilson provided information on the Vodafone Sure Signal programme -

www.vodafone.co.uk/explore/network/what-affects-your-coverage/rural-open-sure-signal/ - which Wilcot & Huish Parish Council have set up - their contact is dean.hughes1@vodafone.com. This is a free

mobile signal unit and Wilcot has two installed - one at Oare Primary School and one at Wilcot Village Hall. It is so successful they are looking to place two more.

Regarding the issue of cold calling, one of the PACCS meetings last year covered the No Cold Calling Zone that Wiltshire Council can help set up. [This is the link to the guide](#). PC Teresa Herbert can also help with the implementation of this as well as attending local groups where vulnerable people may benefit from information on safety at home.

Also another useful tool in the fight against telephone fraud is a phone that blocks unapproved phone calls or calls from call centres. It is called a Guardian - <http://www.amazon.co.uk/BT8500-Advanced-Blocker-Cordless-Phone/dp/B00LZTHUK8> and this information might be worth sharing with residents.

11. Community Area Plan

a. Crime & Community Safety

See above.

b. Health & Social Care - Dee Nix

Dawn Wilson updated the meeting with confirmation that Safe Places had been launched in the Pewsey Community Area with a number of Pewsey village businesses signing up to be a Safe Place. A Safe Place is somewhere a person can go to if they are in difficulty and just need a bit of help or a telephone call to be made for example. A Safe Place can be anywhere - for example a shop, pub, office. Staff at Safe Place organisations have been given training so they know what to do.

Dawn also did a presentation at Pewsey Vale School to let the students know how to use the Safe Places and where they are. The Steam Rally at Oare had a mobile Safe Place installed for the duration of the show.

c. Economy - Patrick Wilson

The main focus continues to be the Pewsey Vale Tourism Partnership which continues to grow, but if any parish councils can encourage their local businesses to join, that would help enormously.

The VisitWiltshire membership has come up for renewal and so PCAP is part seed funding this expenditure with a view to PVTP being independent next year.

d. Transport - Colin Gale

Buses

Colin Gale advised that the Connect2 Wiltshire bus services across the Pewsey Vale will be changing from **8th August**. This is to reflect the change in times for Pewsey Vale School, which was done without consultation. New timetables will be printed and should be in circulation by the end of July.

Curly Haskell said a personal thank you to Dawn Wilson for the hours and days of work and effort that has gone into the retention of the bus service and the timetables and marketing. Dawn confirmed that although it has and continues to be a lot of effort, we now have a good relationship with the Public Transport Unit at Wiltshire Council and are working effectively with them.

Colin confirmed that PCAP is a full partner of TransWilts and is attending their meetings and liaising with train groups and others. PCAP is also keeping involved in the initiative 24/7.

e. Planning - Peter Deck

See item 8.

f. Education & Lifelong Learning - Nicola Gilbert

The main issue is that Pewsey Primary School has a very active volunteer group on which the school relies, but it is currently run as a Spice Time Credit scheme. Alternatives to leisure centre access which Wiltshire Council has withdrawn are being investigated.

Youth Services - Dawn Wilson

See item 9.

g. Environment - Carolyn Whistler

Susie presented the report from Carolyn.

h. Culture, Heritage & Leisure - Position Vacant

No update.

i. Vice-Chair Management Group - Patrick Wilson

No update.

j. Treasurer's Report - Acting Treasurer, Patrick Wilson

See item 9.

k. WfCAP (Wiltshire Forum for Community Area Partnerships) Report - Dawn Wilson

This is now being run on a voluntary basis and continues to support CAP's across the county. There are 10 CAP's that are active in Wiltshire. WfCAP has provided public liability insurance for the CAP's for this year and this may extend into next year.

l. Everleigh Household Recycling Centre - Colin Gale

Tracy Carter from Wiltshire Council was unable to come to this meeting to address the questions that PCAP had submitted to her on behalf of the parishes in the Pewsey Community Area, although the date had been given to her almost 3 months ago.

Colin presented the document with the questions which also contained Wiltshire Council's responses. The general feeling was that the questions weren't answered and the answers were obscure.

Colin also confirmed that opening hours at all the other sites except for Everleigh have been increased.

Crispin raised the point that some of the parishes don't use Everleigh and so don't have a view on the situation. Colin advised that Everleigh is probably the tip of the iceberg and just the first one to be closed. Wiltshire Council could easily close other HRC's and still meet the WRAP times of half an hour.

(For more information on WRAP

http://www.wrap.org.uk/sites/files/wrap/INH0449_HWRC_Guide_%20final.pdf).

It is therefore in everyone's interests to ensure that statistics and data are used openly and transparently to assess the status of the HRC's - no one should be complacent.

The issue of charging charities to use the HRC's was raised. Cossor's shop in Pewsey uses the tip regularly to recycle unwanted items. They have been advised that they are not able to continue using the tip (at a level that is of use to them) free of charge. They will therefore have to hire a skip with the expense and complications that will incur. It was felt at the meeting that this was mean-spirited of Wiltshire Council to expect charities to pay to use an HRC, when they already contribute council tax and don't have funds available. In addition, Wiltshire Council has not updated their website, leaving the staff at the HRC to deal with the situation.

Susie to invite Tracy Carter to the next PCAP meeting and if she isn't available, to organise a special meeting to suit her availability.

Susie to approach Parish Councils:

- Send the Q&A report;

- Request the PCs' views of the charging of charities;
- Highlight the lack of transparency and that Everleigh is potentially just the start of closures.

12. Area Board & Council News - Paul Oatway

Verge cutting on the A342 is not acceptable as the grass is too long and so visibility is poor. Paul as requested the stretch between Rushall and Chirton is cut as a priority.

On the Highways front, there is a lot of patching and resurfacing work underway and so many parishes will see some activity - particularly Upavon, Wilcot, Pewsey and Milton Lilbourne.

Colin Gale raised the issue that road closures and dates are not managed well and are often changed with little notice and don't take into account how traffic will get to their destination.

Paul confirmed the additional development/refurbishment of 200 bed single living accommodation at the Trenchard Lines. The road will be reconfigured to slow traffic down.

Pewsey Area Health & Wellbeing Centre - the planning is in and is on track.

Paul has requested a change in the way Wiltshire Council minibuses are deployed. They are often sitting at the depot in Devizes and it would make more sense if they were stationed at Health Centres so that they can be used.

13. Items for Next Agenda

None raised.

The meeting ended at 9.15pm.

The next meeting - Thursday 20th October 2016 7pm - Marden
Future dates and venues are available on the website - www.pewseycap.org.uk/events
Contact: Susie Brew - PCAP Coordinator pcap@hotmail.co.uk

Signed _____ Date _____

Dawn Wilson, Chair PCAP

Future PCAP meetings:
20th October 2016 - Marden