

## PEWSEY COMMUNITY AREA PARTNERSHIP (PCAP)

Thursday 20<sup>th</sup> July 2017

7pm at Pewsey Fire Station

With thanks to Wilts & Dorset Fire Service for the donation of the meeting room

### MINUTES

#### Present

Cllr Dawn Wilson	WfCAP, PCAP Chair Wilcot & Huish (With Oare) Parish Council
Patrick Wilson	Economy Sub Group Lead PVTP Chair
Cllr Peter Deck	Pewsey Parish Council PCAP Sub Group Lead - Planning and Crime & Community Safety
Cllr Colin Gale	Rushall Parish Council, CATG Chair PCAP Sub Group Lead - Transport
Cllr Paul Oatway	Pewsey Area Board, Wiltshire Council
Cllr Curly Haskell	Chair, Pewsey Parish Council
PCSO Paula Yarrington	Wiltshire Police
Cllr John Brewin	Woodborough Parish Council
Hew Helps	Resident of Easton Royal
Cllr Stephen Hepworth	Alton Parish Council
	Alton Parish Council
Cllr Carolyn Whistler	North Newnton Parish Council & PCAP Sub Group Lead - Environment
Susie Brew	PCAP & PVTP Coordinator

#### 1. Welcome and Introductions

The Chair welcomed everyone to the meeting and asked everyone to introduce themselves.

#### 2. Minutes

The Minutes of the PCAP Annual Meeting of Thursday 20<sup>th</sup> April

2017 were approved (proposed Cllr Colin Gale, seconded Peter Deck) and signed off.

#### 3. Apologies for Absence

Apologies were received from:

Nicola Gilbert	Head of Pewsey Primary School & PCAP Sub Group Lead - Education
Pauline Archer	Easton Royal Parish Council
Cllr Crispin Herod-Taylor	Grafton Parish Council

#### 4. Declarations of Interest

None received.

#### 5. Election of Chair & Vice-Chair

Proposal for Dawn Wilson to continue as Chair of PCAP was proposed by Coling Gale and seconded by Peter Deck.

Following the resignation of Patrick Wilson as Vice-Chair, there was no nomination for this post which remains vacant.

Proposal for Colin Gale to continue as Treasurer of PCAP was proposed by Patrick Wilson and seconded by Hew Helps.

**Action: Susie Brew to check the constitution to see whether there is a limit on the number of years a Chair can be in place.**

## 6. Crime & Community Safety & Police Report

A police report had been sent prior to the meeting.

PCSO Paula Yarrington provided an overview of the report, which was quite detailed.

Peter Deck pointed out that there had been some drugs found and handed in in Pewsey, but it didn't appear to be on the report. PCSO Yarrington was aware of the case and thought that it may have been recorded as Easton Royal and will check that it has been recorded. It is unlikely that any arrest would be made on this case as there was no evidence to provide a lead.

Colin Gale had recently experienced a situation where some tools (of no particular value) had gone missing, but it had only been realised some time after it had probably taken place. Should he report the incident on 101. PCSO Yarrington confirmed that it should be reported so that it may provide some information on patterns of theft and to ensure that their statistics reflect what is going on in the area.

Paul Oatway was pleased to see that 2 men had been fined £1000 for theft and hare coursing which was an excellent result.

Colin Gale commended the work that landowners had done in terms of installing fences and other obstructions which has helped greatly in the reduction of hare coursing.

Dawn Wilson said that we are very fortunate in Wiltshire where crime is very low.

John Brewin confirmed that Woodborough will be implementing their new 20mph zone in mid to end October and requested assistance in the early days of the implementation to monitor speed. PCSO Yarrington confirmed that John should contact PC Teresa Herbert and thought they would be able to help at key times such as dropping off and picking up times.

## 7. Wiltshire Council Policy not to print Planning Applications

Susie Brew confirmed that Burbage and Pewsey had already submitted objections to the new method of working. Grafton PC also objects, but wanted to know the views of other parish councils before responding to Wiltshire Council.

The main issues are that large scale printed plans are required for complex planning applications. Most Parish Councils do not have access to anything other than an A4 printer. Complex plans cannot be viewed effectively on screen. The cost of printing should be passed on to the applicant rather than passed on to the Parish Councils.

Paul Oatway proposed a middle ground in which Wiltshire Council would notify the Parish Council about the planning application. If the Parish Council deemed the application to be complex and requiring plans (so not for tree applications for example), then they would request printed plans from Wiltshire Council. Wiltshire Council would then need to print and send the plans very promptly. There would need to be a simple process for requesting an extension of the date on an application in case plans were late in arriving. The proposal was also to have a review after 6 months so that feedback can be assessed from Wiltshire Council and from Parish Councils.

It was agreed that PCAP should do a response to Wiltshire Council, applauding the change as it will save money and explaining the issues it creates for Parish Councils.

Parish Councils should also submit their own responses to Wiltshire Council.

Peter Deck raised an issue with the quality of planning applications that are being received, for example incomplete paperwork, design statement not included.

**Action: Susie Brew/Dawn Wilson to send PCAP response to Alistair Cunningham at Wiltshire Council.**

## 8. Review Fly Tipping reports from Parishes

Susie Brew updated the meeting that there had been a number of fly tipping reports submitted and that this will be an on-going exercise for Parish Councils so that we can keep a record which is a reflection of what is really happening rather than the Wiltshire Council figures which exclude fly tipping on

private land. This information will assist in the future particularly with Household Recycling Centre issues.

### 9. GWR Customer & Communities Improvement Fund

Susie Brew updated the meeting on this fund which may be of interest to the Pewsey Community Area. This fund supports projects across the GWR network that address an area of social need and benefit local communities.

£2.25m is available until the end of our franchise in 2019, split by £750k each year.

With a focus on transport/travel, the project could be educational, outreach, promotion/information provision, research, renovating disused buildings, history and heritage, station enhancements, cycling, walking, public transport integration.

The information is here - <https://www.gwr.com/about-us/supporting-our-community/customer-and-communities-improvement-fund>.

The close date for this fund is 31st August and could be submitted by each individual parish or organisations within the Pewsey Community Area, or if there were a wider remit to a project, PCAP could potentially partner to assist.

**Action: Parish Councils and PCAP Committee should advise Susie Brew if there is a project that could utilise this fund, should it cover more than one parish.**

**Susie Brew to send the information to Jason at the PTU at Wiltshire Council.**

### 10. Historic England - Heritage Action Zone Status

This is a programme from Historic England.

The aim of a Heritage Action Zone is to achieve economic growth by using the historic environment as a catalyst. A Heritage Action Zone will provide a targeted response to the economic, social and environmental needs of a particular area. Through Heritage Action Zones, Historic England will work with local partners to deliver and implement a programme of support that best meets these local requirements. It is a programme that will help to manage growth in historic places and make heritage assets more productive. It is a way of grouping projects together with a single overall vision, delivered in partnership by the Local Authority and other relevant organisations.

This has to be submitted as a partnership of organisations and has to be focused on historic buildings.

What we need to know is whether there is an interest across the parishes to put in an application for this programme and if so, what would be included?

The closing date is 5pm on 7th August for initial proposals, so please let Susie Brew know your thoughts by end of day Wednesday 26th July.

The link is here - <https://historicengland.org.uk/services-skills/heritage-action-zones/>.

**Action: Parish Councils and PCAP Committee to advise Susie Brew of interest in this programme by 26<sup>th</sup> July.**

**Parish Councils to contact local heritage organisations to assess interest.**

### 11. Pewsey Vale Volunteer Rewards

Dawn Wilson explained that there are two parts to the Volunteer Rewards programme.

The Youth Groups use the rewards to pay for trips. For example in East Grafton, the young people cooked a lunch for parents and invited guests and were taken to a panto as a reward. The different groups share trips where possible.

The Wiltshire Council Tidworth Child Poverty Forum in November at Devizes School want us to present a workshop on how this works so that it can be rolled out elsewhere.

The other part is the Volunteer Rewards for adults. This is active at the Pewsey Children's Centre and the Pewsey Primary School, who target adults who would not normally get involved or volunteer.

We have now got agreement from Pewsey Leisure Centre to have vouchers for which we will pay at the point of use and for which we have a ring-fenced fund. Manningford Trout Fishery has also re-signed up to provide places for volunteers and there are a number of other local organisations which support the scheme.

## 12. Parish Issues Report

There were no submissions of issues from parish councils this quarter.

There are two queries from Grafton Parish Council:

### Parish Steward

A large proportion of our precept goes towards maintaining some parish playing fields (mostly mowing). We are being charged about £30-40 an hour to mow (no collection, just tractor mowing playing fields), and are finding it difficult to locate anybody who is prepared to do it for a more reasonable rate. Any ideas? We mentioned PCAP employing a parish steward(s) in the future - could this type of work be added to their loads ( weekly/ fortnightly mowing)?

Peter Deck confirmed that when Pewsey Parish Council obtained quotes for this type of work, there was a variance of £10k between the companies who responded. Peter Deck suggested that Grafton Parish Council contact Pewsey Parish Council and they can provide information. The figures quoted here do not seem that unreasonable.

### SIDs

We have been trying to get a mobile SID in the parish for several years. After much messing about between the council and police, it now seems we are allowed to purchase one, however we are being told that we need a certified contractor to move the SID between sites in the parish, at about £40-50 a time. As we would want to move this fortnightly, you can see how this would mount up ( £1000+ a year). Any ideas? Can we certify ourselves to do this. It seems that there is a thick layer of unnecessary interference with anything to do with SIDs.

Colin Gale (Rushall) provided information on their scheme which operates a SID across 7 parishes. Each parish pays £220 per year and it costs £30 per move. The move takes place every 2 weeks, but cannot return for 7 weeks, so sharing it in this way works well. They looked at moving it themselves but you would need a street licence to move it which costs about £250. Colin suggested that Grafton creates a similar scheme with surrounding parishes to share the cost.

## 13. Community Area Plan

### a. Economy - Patrick Wilson

There are a number of parishes interested in using telephone boxes as Visitor Information boxes and a grant application for Burbage, Great Bedwyn, Bottlesford and Cossor's Shop will be submitted at the next Area Board.

A video to promote the Pewsey Vale and the accommodation providers who are members of the Pewsey Vale Tourism Partnership has been released on YouTube - <https://youtu.be/mzGwTQhzzq2g>. Parishes are encouraged to share the video and put it on their websites and facebook pages to spread the word.

The Special Offers leaflet for the Pewsey Vale has been distributed through a travel literature distribution company and through partners. Locally, the main distribution has been through the website and social media as the vouchers are available for download (with or without printing) - <https://www.visitpewseyvale.co.uk/special-offers-visit-pewsey-vale/>.

Any encouragement from Parish Councils to local businesses to join the partnership would be greatly appreciated - it is £50 per year, with a number of benefits. Full information can be found here - <https://www.visitpewseyvale.co.uk/business-information-partnership/>.

### b. Transport - Colin Gale

#### Buses

Colin raised the concerns regarding the consultation on the Pewsey Vale services by Wiltshire Council. There had been multiple surveys and the public were not aware of the

the purpose and significance of the Wiltshire Council consultation and what could happen as a result of it. The consultation has not been transparent, with the Public Transport Unit's review of the surveys not being available and no feedback from them on the bus surveys that the Pewsey Devizes Bus Group had undertaken.

The likely changes will impact the vulnerable as well as young and old age groups. There could be a 30% to 40% cut in services including the round Pewsey bus service will be just 3 a day. Links to the trains at the station will also be affected.

Dawn confirmed that she has asked for confirmation from the PTU with regard to a rumour that the Salisbury Reds had been awarded the contract.

#### **Trains**

No updates.

#### **Highways**

Paul Oatway confirmed that the A345 will stay open when the works to the Woodbridge go ahead. Dawn thanked Paul for getting this achieved. Paul confirmed that it will be necessary to ensure the signposting is properly done.

John Brewin raised the point that Woodborough will be implementing the 20mph zone in the autumn and so it would be helpful if the work didn't clash with the Woodbridge roadworks.

There was disappointment that Adrian Hampton had not addressed the issues raised regarding the Parish Steward scheme and which were sent to him well in advance of the Pewsey Area Board.

There was still confusion as to what the process should be with regard to communication with the Parish Steward and so an email will be sent to Adrian Hampton and Bill Parks at Wiltshire Council requesting clarification.

#### **Action:**

**Susie to contact Adrian Hampton and Bill Parks for clarification on the Parish Steward scheme issue process.**

#### **c. Planning - Peter Deck**

Peter advised that Mark Willmott at Wiltshire Council attends the Pewsey Parish Council planning meetings once every year to 18 months to provide advice. Questions are given in advance so that he can come prepared and it is a very valuable process, recommended to other Parish Councils.

The Draft Wiltshire Housing Site Allocation Plan is now available for consultation and parish councils should check their area -

[http://consult.wiltshire.gov.uk/portal/spatial\\_planning/sites\\_dpd/draftwhsap](http://consult.wiltshire.gov.uk/portal/spatial_planning/sites_dpd/draftwhsap).

#### **d. Environment - Carolyn Whistler**

Carolyn reported that harvest is going well so far.

There has been recent archaeological digs in Marden and Hilcott (Cat's Brain) which has been in the local and national press. The building at Cat's Brain is significant and it is unclear currently as to how and whether this will be exhibited.

#### **e. Culture, Heritage & Leisure - Position Vacant**

No update.

#### **f. Vice-Chair Management Group - Position Vacant**

No update.

#### **g. Treasurer - Colin Gale**

The accounts have been signed off by Diane Hughes. There is just over £11k in the current account, of which approximately £9k is restricted to specific projects and just over £2k for running costs.

Dawn confirmed that not all Parish Councils in the Pewsey Community Area make a financial contribution.

#### **h. WfCAP (Wiltshire Forum for Community Area Partnerships) Report - Dawn Wilson**

WfCAP is still providing CAP insurance for 12 CAP's - 14 CAP's in all are still operating.

**14. Area Board & Council News - Paul Oatway**

Paul confirmed that the work at the Pewsey Health & Wellbeing Centre is progressing according to plan and there are no issues currently. Curly Haskell confirmed that the site is being well-managed.

The company who is undertaking the work is associated with the recent fire at Grenfell Tower - the share price for the company has dropped, but there is no indication or concern that they will go under.

**15. Items for Next Agenda**

None

**16. Any Other Business**

Susie has identified dates for the 2018 meetings. Pewsey and North Newton Parish Councils offered their village halls as venues for the meetings - Susie will liaise.

The meeting ended at 9.05pm.

Future dates and venues are available on the website - [www.pewseycap.org.uk/events](http://www.pewseycap.org.uk/events)

Contact: Susie Brew - PCAP Coordinator [pcap@hotmail.co.uk](mailto:pcap@hotmail.co.uk)

Signed \_\_\_\_\_ Date \_\_\_\_\_

Dawn Wilson, Chair PCAP